



GEMS TEACHER AWARDS

CELEBRATING OUR INSPIRATIONAL TEACHERS

SCHOOL TOOL KIT



The Mariamma Varkey Award
for Inspirational and Outstanding
Teaching at GEMS



Introduction:

This tool kit is intended to support schools in the selection and celebration of their GEMS Teacher Awards monthly winners.

Q: What are schools expected to do?

A: Schools are expected to actively celebrate their GEMS Teacher Award winner every month.

At minimum, schools are expected to:

- display the poster of the award winner in the teachers' area of the 5 corners and/or other high traffic areas within the school.
- display the teacher's image and name on the screens around the school for the month that they have won this award.
- share the name and reasons why the teacher has won with their parents monthly via the school newsletter or email announcement.
- update the school's GEMS Teacher Award page on their schools website, with the teacher's image and their profile or write up about why they have won that month.

Q: What is the time line for nomination and celebration?

A: The school's monthly award winner should be identified in sufficient time to ensure that the announcement and celebratory activity takes place in the last week of every month.

Q: What is the process for selecting monthly award winners?

A: Schools need to establish a transparent and consistent process for nominations and selection.

It is recommended that:

- nominations be open to teachers, parents and students
- nomination forms are available with clear deadlines
- the panel reviewing nominations consist of SLT rep, parent nominee and student representative
- all school stakeholders are made aware of the process and criteria



Q: Every year, each school will review their monthly winners and nominate ONE for the MV Awards. What is the minimum expectation of schools in selecting their MV Award nominee?

A: It is expected that:

- a selection committee be established comprising a member of the SLT, the parent body, the student body and the governing body
- the committee establish and document a clear process up front, for the rating of nominees against the selection criteria (equally weighted); and for the decision making process resulting in the selection of ONE nominee for the MV Awards
- for each monthly award winner (nominee), the committee collate and review evidence in relation to each of the selection criteria
- confidential records are retained of committee decisions, agreed processes, ratings and final selection decisions (which must be unanimous)
- the selection process is clearly communicated to all school stakeholders.

Q: What are some other ways to celebrate each month?

- Announcement of winner/recognition of winner at school assemblies and events
- A coffee morning hosted by the winner/ coffee mornings where the winner is recognised/ introduced to parents
- A sign on the outside of their classroom
- A box for testimonials or notes for the winner – parents, students and colleagues can share kind words about the award winner
- Write up in your school Newsletter
- Video testimonials from your award winner

For schools that are looking to upgrade their 5 corners during the summer, please speak to your respective marketing managers. We have some ideas about how to best celebrate these teachers in the designated Teacher Corners.

This tool kit includes templates for:

- Posters (to be displayed in the Teachers corner of the school)
- Presentation slides for tv screens
- Banner header for newsletter/emails
- A page to be created on every school website for the school's web coordinator to upload the teacher's image and profile/write up every month
- Social media posts
- School nomination forms



POSTER EXAMPLE



GEMS TEACHER AWARDS

CELEBRATING OUR INSPIRATIONAL TEACHERS

THIS MONTHS WINNER IS

TEACHER NAME GOES HERE



The Mariamma Varkey Award
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[Click to download portrait template \(.PPT\)](#)

TV SCREEN EXAMPLE




[Click to download landscape template \(.PPT\)](#)

EMAIL/DOCUMENT HEADER BANNER



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In continuing to highlight just how important our teachers are to us and in line with our Founder's mission to raise the stature of the teaching profession, each GEMS school will identify one exceptional teacher every month to be awarded the GEMS Teacher Awards (GTA).

Each school will develop and use their own transparent processes to identify and recognise an outstanding teacher for each month of the year. Schools must use the criteria below in their selection process. Over the course of the year, teachers should be recognised across the early years, primary years, secondary years and special education. These awards will give every school the opportunity to showcase how GEMS respects, rewards and celebrates teachers.

The teacher of the month is provided with a certificate, a monetary prize and celebrated within their school communities. The marketing and communications team will support by providing a tool kit for each school.

In May each school will be asked to put forward ONE of their GEMS Teacher-of-the-month recipients to be their nominee for The Mariamma Varkey Awards for Inspirational and Outstanding Teaching at GEMS. This shortlist will be reviewed by an expert judging panel to identify recipients for each of the award categories. Further guidelines about the process for choosing your school's nominee will be shared in the near future.

[Click to download landscape banner \(.png\)](#)

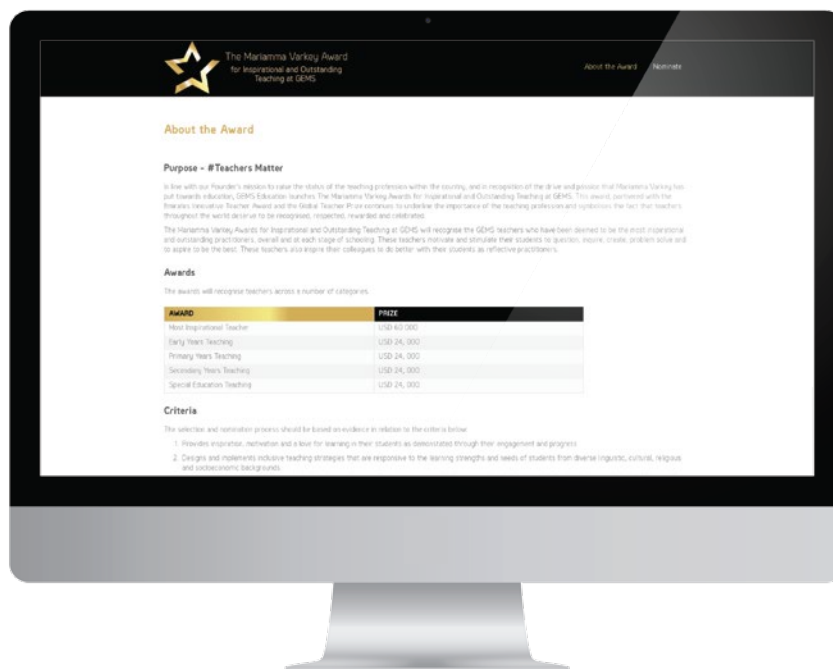
GEMS TEACHER AWARDS WEB PAGE EXAMPLE



A page will be created on every school website and your school's web coordinator will be able to upload the teacher's image and profile/ a write up on this page every month

[Click to download logo pack \(.JPG\)](#)

THE MV AWARDS WEBSITE



www.mariammavarkeyaward.org/

SOCIAL MEDIA EXAMPLE



Click to download Facebook template



Click to download Twitter template

www.gemseducation.com

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